



The Tennessee Open Meetings Act passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting. Open meeting notices can also be accessed at <https://www.tn.gov/health/calendar.html> and on the bulletin board located in the reception area of the Health Related Boards located at 665 Mainstream Drive, Nashville, TN 37243.

A detailed meeting agenda will be available on line when finalized at <https://www.tn.gov/health/calendar.html>. A copy may also be requested by calling the board office at (615) 741-3807.

**TENNESSEE DEPARTMENT OF HEALTH
HEALTH RELATED BOARDS
MEMORANDUM**

Date: October 10, 2019

To: Shelley Walker, Director of Communications and Media Relations

From: Thomasina Scharkley, Board Administrator

Name of Board: Board of Athletic Trainers

Date of Meeting: November 7, 2019

Time: 9:00 a.m. Central Time

Place: Poplar Conference Room
665 Mainstream Drive, Ground Floor
Nashville, TN 37243

Link to Live Video Stream:

<https://web.nowuseeit.tn.gov/Mediasite/Play/6aeaa060d6264bd3ac9bc51f611405271d>

Major Item(s) on Agenda:

- I. Call to Order

- II. Election of Officers
- III. Review and approve minutes from the May 2, 2019 Board meeting
- IV. Receive reports and/or requests from the Office of General Counsel
 - A. Contested Case(s)
 - B. Consent Order(s)
 - C. Agreed Order(s)
 - D. Order(s) of Compliance
 - E. Request(s) for Order of Modification
- V. Receive reports and/or requests from the Office of Investigations
- VI. Receive reports and/or requests from the Division of Health Licensure and Regulation
- VII. Applicant Interviews/Reviews
- VIII. Review, approve/deny and ratify initial determinations
 - A. Newly Licensed
 - B. Reinstatements
 - C. Closed Files
- IX. Receive reports and/or requests from the Administrative Office
 - A. Agreed Citation – Claire Betti, AT, License No. 2210
- X. Discuss and take action, if needed, regarding correspondence
 - A. Request for Advisory Ruling – Drew Shea, AT, License No. 948
- XI. Discuss and take action, if needed, regarding legislation
- XII. Discuss and take action, if needed, regarding rulemaking hearings, rule amendments, and policies
- XIII. Discuss New/Old Board Business
- XIV. Adjourn

This memo shall be forwarded from individual programs to the Public Information Office on the 15th day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media by the 28th day of the preceding month.